

## How to load transaction history into Quickbooks



In the account [click] the magnifying glass.



Once the pop-up opens you will then [click] on the hamburger.



You have 3 options on how to search:

- Check Number
- By Amount
- By Date
- You will only search by date to download transactions



After that loads and gives you the list of transactions, you will [click] on the document icon.



You will have a pop up and will choose **qfx for Quicken** and **qbo for QuickBooks.** Choose 1 to download.



In Quicken, select **Import transactions from Bank website** from the Setting menu.

Download Transactions		>
Download Transactions from Farm	ers Insurance FCU	
Adding more transaction from Fa website and then import the file i	rmers Insurance FCU to Quicken requires you to download a file from their nto Quicken.	
Step 1. Login to your bank's web https://figfcu.com/	site:	
Step 2. Download Transaction fil	e from the bank site (Quicken Web Connect file)	
Step 3. Import file for account:	eSave *	
	ك	
	Drop downloaded file here	
	Browse	
Click C	ontinue to import transactions from this file into Quicken	
0	Continue Close	

Select the account to import to from the dropdown and drag and drop the downloaded QFX file or click Browse and navigate to it.